

Work Plan on Life Planning Education and Career Guidance Service

Name of school: Tang Shiu Kin Victoria Government Secondary School

School Year: 2017/2019 (2-year plan)

Objectives	Strategies	Monitoring / Evaluation	Allocation of the Transitional CLP Grant
<ol style="list-style-type: none"> 1. To provide students with life planning education and career guidance 2. To provide students with knowledge on further education, further studies and the job world 3. To guide students in their quest for self-understanding, self-actualization and potential-realization 4. To help students understand and develop a positive attitude towards their own capabilities and career / academic aspirations 5. To help students integrate their career, academic aspirations with life-long learning 	<ol style="list-style-type: none"> 1. <u>All year round Career Education Workshops</u> (S.1 –S.6) <u>S.1</u> Self Understanding & Realization <u>S.2</u> Potential Realization Career Exploration <u>S.3</u> NSS Electives Goal Setting & Life Planning <u>S.4</u> Choice of Study Programmes Career Planning ApL Courses & Interviews <u>S.5</u> Career Mapping Personal Statement Writing Interview Preparation <u>S.6</u> Interview Preparation Mock Interviews JUPAS Application SLP / OEA 	<ol style="list-style-type: none"> 1. Questionnaire to students on career activities covered by Transitional CLP Grant and career guidance service 2. Review on activities covered by Transitional CLP Grant by Career Team through evaluation meetings 3. Student participation rate in career visits, workshops and activities 	<p><u>Budget*</u></p> <ol style="list-style-type: none"> 1. Hiring of contractors to provide career education workshops and seminars <u>\$90,000</u> 2. Purchase of career tool books for student reference <u>\$10,000</u> <p><u>Total Sum for the Year 2017/19 : \$100,000</u></p>

	<p>2. <u>Visits</u> Visits to Open Days of Tertiary Institutes, Post-secondary Colleges and visits to Business Institutes</p> <p>3. <u>Talks</u> Career Talks on different trades & industries</p> <p>4. <u>Summer Job Experience Scheme</u></p> <p>5. <u>Career Guidance</u> On-going career guidance service to students throughout the school year</p>		
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***Budget:**

1. Hiring of contractors to provide career education workshops and seminars
\$90,000
2. Purchase of career tool books for student reference
\$10,000 (a tool book from HK Association of Careers Masters & Guidance Masters costs \$15 & \$27 each)